

Chairperson: Carlessia Hussein
 Vice Chairperson: Gary Stewart
 Executive Secretary: Maura Rossman, M.D., Antigone Vickery
 Recorded By: Gloria Whittington

HOWARD COUNTY BOARD OF HEALTH

April Meeting Minutes

DATE: April 24, 2018
TIME: 6:00 p.m.
PLACE: Howard County Health Department
 8930 Stanford Blvd., Columbia, MD 21045

Members Present: Darryl Burnett, Kevin Carlson; Carlessia Hussein, Paul Nagy, Gary Stewart, Matt Reber; Bob Sheesley

Members Excused: Deborah Rivkin, Maura Rossman; **On the Phone** Sheri Lewis

Staff: Antigone Vickery, Deputy Health Officer, Gloria Whittington, Administrative Assistant

Guest: Gail Wowk

Topic/Agenda	Discussion	Action/Follow-up
Welcome and Introductions	Carlessia Hussein opened the meeting at 6:01 p.m.	
Approval of Minutes	Motion to accept March's minutes.	The motion to accept the March 2018 minutes was approved unanimously
Health Officer's Report	<p><u>Health Officer's Report</u> – Highlights: by Antigone Vickery, Deputy Health Officer</p> <p>Behavioral Health – County Budget was released on Friday and in that budget was \$150,000 by the County Executive to start a crisis stabilization, detoxification, and residential treatment center in Howard County. We will start discussion and concrete planning to start by the end of this calendar year in the Dobbins cordial in a commercial site.</p> <p>CAREAPP: Steering Committee meeting held last week with several follow-up discussions on. There are data validity issues that need to be corrected. There will be more discussions with our vendor Healthify (with Paul Nagy's assistance) trying to work through some of the data issues. Paul is to have a conversation with the President of the organization. Still some data issues that we have some validity concerns with. We need to have those rectified. More to come on that later.</p> <p>Policy, Planning & Communications: The Department's RV has received a major enhancement. It parked in the front parking lot of our building has been newly wrapped, with our new branding logo. It was cleaned up externally and internally and made operational. We had the sink operational but decided not to put in a toilet. Now we wanted to give visibility to the Department. You will hear more about this, as we are brain storming ways we can use the van.</p>	Board members request to get a tour of the Van, which can be arranged for a later date.

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New Business	<p>MRC volunteers provided Active Shooter Response Training in March 2018, at various Elementary Schools which a Private Grant Funded. The Schools also conducts this same training.</p> <p>This prompted a question from the Board Chair who asked about bullying; she had a parent to approach her looking for answers. Her son was bullied at one school, she moved them to another school and the bullying persists. Since children talk among themselves through social media from school to school, whichever school the parent puts the child in, the bullying still happens. Requesting resource and referrals on bullying. Its growing problem.</p> <p><u>Accreditation:</u> Presentation by Antigone Vickery</p> <p>We are pursuing accreditation through the Public Health accreditation Board (PHAB). It is the national organization charged with administering the accreditation program. They are non-profit organization founded in 2007. PHAB is funded by the RWJF and the CDC + accreditation fees. Accreditation identifies strengths and weaknesses; stimulates improvements to gap areas. Strengthens capacity to deliver 3 core public functions and 10 essential services. It improves overall management process. It stimulates quality improvement and performance management as well as stimulates transparency and improves accountability to all stakeholders. It can also improve competitiveness for funding. The process involves 7 steps: Step 1 is Preparation, Step 2 is Registration and Application, Step 3 is Documentation Selection & Submission (we are in Step 3), Step 4 will be the Site Visit, Step 5 is the Accreditation decision, Step 6 is Annual reports and fees submitted for 5 years and Step 7 is the Reaccreditation where you will start the process over again.</p> <p>There are standards and measures organized into 12 Domains with 2-4 standards for each domain containing 2-6 measures per standard and required documentation for each measure. The whole paperless process could take 18 to 24 months to complete. To go through the steps you must have an accreditation coordinator who we appointed our Director of Planning and Policies – Felicia Pailen and we also hired a Program Administrator who works 3 days a week. To promote accreditation among staff, we been having Lunch-n-Learn for all staff.</p> <p>PHAB has a back log of applications. Therefore, even if we submit our paperwork in June we may not have a site visit until early 2019. The cost (\$21,000) to get accredited covers technical assistance from PHAB, HCHD travel to training, cost of site visit team, and maintenance of every 5 years. We will need BOH representative during the site visit. Daryl volunteered to be the board representative when we have our site visit. <i>Question from Board:</i> Should the Board Approve what's in our Accreditations? They want to look at things to see if our Policy and Procedures are legally sound. For further discussion the Board would like to continue discussion at another scheduled Board meeting. Board members interested in participating in PHAB processes are welcome to attend any of the frequent meetings held. The next meeting is May 4, 2018 @ 10:00 a.m.</p>	<p>Board members request information on future trainings on Active Shooter Responses, so they can make recommendations.</p> <p>Power Point Presentation was emailed to board members</p> <p>Board would like periodic updates on Accreditation Process</p>

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Old Business	<p><u>Board of Health Composition / Recruitment</u></p> <p>In May we will consider individuals for office of the Board for Chair and for Vice Chair, along with other new members. Carlessia would like to stay as Chair of the Board and Vice Chair Gary Stewart verbally said he will step down. Sherie Lewis is willing to accept the position of Vice Chair which she was on the Phone at the time when Carlessia nominated her. Darryl nominated Carlessia as the Chair of the Board for the incoming year and All board members approved both, there was no Nays for either Chair Appointment or Vice Chair. The press release seeking members for the Board of Health from the County Executive was shared with members. All nominations will be sent to David Lee in the County Executive's office to review. Looking for at least one professional experienced in Mental Health and one in Substance use Disorders. This press release will also be distributed through the behavioral health community. Members coming off of the Alcohol Drug Abuse Advisory Board (ADAAB) or the Mental Health Authority Board may be interested in coming onto the BOH.</p>	
	<p>Suggested topics for future meetings: Accreditation – Continued: How Board Members can contribute Medical Marijuana from the Growers Side</p>	
Other Business	Next BOH meeting scheduled for May 22, 2018	
Adjournment	<i>There being no further business before the Board, the meeting was adjourned at 7:30 pm.</i>	

Next Board of Health Meeting: May 22, 2018 at 6:00 p.m. at Howard Co. Health Department 8930 Stanford Blvd. 1st Floor, Columbia, MD 21045